

COALPORT VILLAGE HALL

Charity Number 1043770



Welcome to Coalport Village Hall

We are finally open again after a period of lockdown due to COVID-19. However, there are a few changes that you need to be aware of:

- Please **wash your hands and sanitise them** in the disabled toilets to the right before entering the main hall.
- Maintain a **2m social-distance** whenever possible. The maximum number of people in the hall at any one time **must not exceed 35** and should remain in groups **not exceeding 6 were possible**.
- When entering the corridor, toilets, or kitchen you must **wear a face mask** because social distancing cannot be maintained in those areas.
- The Hirer is responsible for the supply of:
 - Face masks
 - Liquid soap
 - Sanitiser
 - Paper towels
- The Hirer is responsible for providing an NHS QR poster from <https://www.gov.uk/create-coronavirus-qr-poster> so that attendees can scan in using the NHS COVID-19 APP.
- The Hirer must also take a record of all attendees (name & address) for **track-and-trace** purposes and e-mail a copy to Coalport Village Hall within 24 hours after the event.
- Although Coalport Village Hall can advise on the above the **overall responsibility for compliance is with the Hirer**.

